

CRESSEY COLLEGE

JOB DESCRIPTION

Senior Teacher with Leadership and Management Responsibility

Job Purpose: Day to day management of one of the school sites at Cressey College, and delivery of education.

Responsible to: Head Teacher

The pupils attending Cressey College will have a range of ages and abilities and a wide range of educational, emotional and social needs. All will have experienced failure at some point in their lives; they may lack confidence and motivation and some will be delayed in basic skills. Many will have been outside the education system for some time and actively resent participation in educational programmes. Some of the young people may display severe behavioural difficulties.

It is the task of the Senior Teacher to work towards overcoming these difficulties and to facilitate all young people achieving educationally to their full potential.

The Senior Teacher will be expected to teach a wide range of subjects and to work closely with the Head Teacher, Deputy Heads, Head of Departments, teaching staff and pupils' families.

Key Accountabilities

1. To be responsible to the Head Teacher for working cooperatively to develop and support the philosophy of the school.
2. To maintain standards in school to those appropriate for a registered school.
3. To liaise closely with the Head Teacher, Deputy Head Teachers and Head of Department (who will be immediate line manager) on professional matters relating to development of education service.
4. To supervise and manage the education staff of one of Cressey College's sites / teams.
5. To display a total commitment to the education and welfare of the young people.
6. To work closely with external professionals, to ensure delivery of a multidisciplinary approach.

7. To implement the process of education assessment, for each young person on entry to the school.
8. To implement Staff Appraisal Schemes, as required.
9. To develop and deliver a broad and balanced curriculum offer in accordance with the age, aptitude, ability and any special education needs of the young people.
10. To gain and maintain a current and sound knowledge of the relevant legislation regarding education e.g. Education Acts; Code of Practice for Special Educational Needs).
11. To ensure appropriate use of resources and maintenance of financial records.

Other Responsibilities

1. To make an initial assessment of core subjects for each new arrival and to reassess within statutory time scales or as needed for compilation of reports for reviews and conferences.
2. To develop an Individual Education Plan for each of the pupils which meets their individual needs and, where applicable, meets the education needs of pupils who are the subject of Statements of Special Educational Need.
3. To develop and implement a broad and balanced curriculum for all young people.
4. To teach a range of subjects to ensure that all young people receive access to the full range of the National Curriculum where possible.
5. To develop and maintain clear and detailed records and to monitor and assess the progress of individual pupils.
6. To produce annual education plans, and forecasts, together with weekly planning.
7. To ensure Schemes of Work and subject policies are up to date and regularly reviewed.
8. To write reports and attend meetings as required.
9. To maintain the educational, physical, emotional and social care of the young people.
10. To maintain close liaison with parents, carers, social workers, other agencies or any persons who have shared concerns for the young people.

11.To liaise with other educational establishments and agencies (e.g. Education Social Workers and Education Psychologists) including schools and colleges to facilitate integration into those establishments if appropriate.

12.To liaise with local business to facilitate work experience placements, where appropriate.

13.To develop and maintain good relationships with the local community.

14.To ensure that all discriminatory practices are challenged at all times to ensure that all young people are able to achieve to the best of their ability.

15.To ensure that the teaching areas and equipment are maintained to a high standard of safety and tidiness.

16.To ensure that, in conjunction with the Head Teacher, Deputy Heads and Head of Departments, the teaching areas are resourced to the highest possible standard.

17. To deliver any other tasks that may be required, in accordance with the requirements of the Staff Handbook and Duties of a Senior Teacher documents.

18. Anu such other areas of responsibility which may reasonably be required as the needs of the school continue to develop.